

Last updated 12/21/20

Welcome to a New Quarter,

The Palmer Bookstore is committed to be a resource for your chiropractic education beginning this Quarter with classes on-line. The Bookstore has been working closely with the college to be able to provide you with the tools you need to continue your classes on-line.

The required and recommended class books note sets and supplies are on Brightspace as they are every new quarter. Please look over your lists carefully and follow the instructions below for processing your order:

### **Class Ordering Steps**

You have 2 Options in which to purchase your academic materials:

1. Order as indicated below and utilize **curb side pick-up** at the East entrance of Campus, straight out from the Bookstore – Pick-up date and time **MUST** be pre-arranged.
2. Order as indicated below and have your order **shipped** to the address provided. (Free Shipping)

To place your order for curb-side pick-up or shipping:

- Find your required books, note sets and supply list on Brightspace.
- Email Steven with the items you are ordering – email is below.
- Include your name, phone number, email and shipping address with your order.
- Please do not send your form of payment via email – You will receive a call from either Steven (Sales Associate) or Leann (College Bookstore Mgr.) to gather your form of payment.
- Your order will be prepared and processed at the Bookstore and distributed to you as requested.

Please don't hesitate to contact us with any questions, we are happy to assist you.

Steven Sautter (Sales Associate) 408-944-6145 [steven.sautter@palmer.edu](mailto:steven.sautter@palmer.edu)

Leann McDonald (College Bookstore Manager) 563-884-5191 [leann.mcdonald@palmer.edu](mailto:leann.mcdonald@palmer.edu)